

## DEPARTMENT OF JUSTICE

950 Pennsylvania Avenue NW., Washington, DC 20530  
Phone, 202-514-2000. Internet, [www.usdoj.gov](http://www.usdoj.gov).

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Pardon Attorney	ROGER C. ADAMS
Director, National Drug Intelligence Center	MICHAEL T. HORN
Trustee, Office of the Federal Detention Trustee	CLAUDIA M. HILL, <i>Acting</i>

[For the Department of Justice statement of organization, see the *Code of Federal Regulations*, Title 28, Chapter I, Part 0]

*The Department of Justice serves as counsel for its citizens. It represents them in enforcing the law in the public interest. Through its thousands of lawyers, investigators, and agents, the Department plays the key role in protection against criminals and subversion, ensuring healthy business competition, safeguarding the consumer, and enforcing drug, immigration, and naturalization laws.*

The Department of Justice was established by act of June 22, 1870 (28 U.S.C. 501, 503, 509 note), with the Attorney General as its head. The affairs and activities of the Department of Justice are generally directed by the Attorney General.

**Attorney General** The Attorney General represents the United States in legal matters generally and gives advice and opinions to the President and to the heads of the executive departments of the Government when so requested. The Attorney General appears in person to represent the Government before the

U.S. Supreme Court in cases of exceptional gravity or importance.

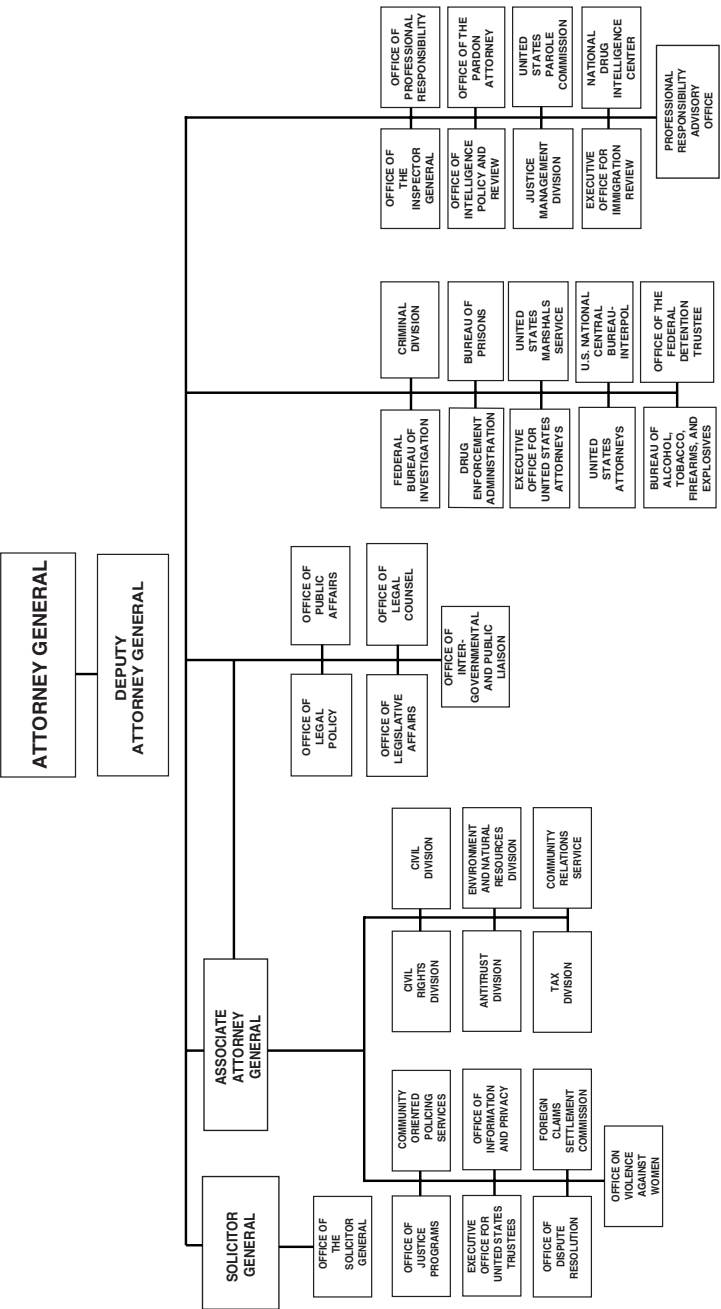
**Community Relations Service** The Service offers assistance to communities in resolving disputes relating to race, color, or national origin and facilitates the development of viable agreements as alternatives to coercion, violence, or litigation. It also assists and supports communities in developing local mechanisms as proactive measures to prevent or reduce racial/ethnic tensions.

**For further information, contact any regional office or the Director, Community Relations Service, Department of Justice, Suite 2000, 600 E Street NW., Washington, DC 20530. Phone, 202–305–2935.**

#### Regional Offices—Community Relations Service

Address	Director	Phone/FTS
Atlanta, GA (75 Piedmont Ave. NE., 30303) .....	Ozell Sutton .....	404–331–6883
Boston, MA (Suite 222, 308 Atlantic Ave., 02201) .....	Martin A. Walsh .....	617–424–5715
Chicago, IL (55 W. Monroe St., 60603) .....	Jesse Taylor .....	312–353–4391
Dallas, TX (1420 W. Mockingbird Ln., 75247) .....	Richard Sombrano, <i>Acting</i> .....	214–655–8175
Denver, CO (1244 Speer Blvd., 80204–3584) .....	Philip Arreda .....	303–844–2973
Kansas City, MO (323 W. 8th St., 64105) .....	Atkins Warren .....	816–426–7434
Los Angeles, CA (888 S. Figueroa St., 90017) .....	Ron Wakabayashi .....	213–894–2941
New York, NY (26 Federal Plz., 10278) .....	Moses Jones, <i>Acting</i> .....	212–264–0700
Philadelphia, PA (2d & Chestnut Sts., 19106) .....	Henry Mitchum, <i>Acting</i> .....	215–597–2344
Seattle, WA (915 2d Ave., 98101) .....	P. Diane Schneider, <i>Acting</i> .....	206–220–6700

DEPARTMENT OF JUSTICE



**Intelligence** The Office of Intelligence Policy and Review advises the Attorney General on all matters relating to national security; prepares and files all applications for surveillances and searches under the Foreign Intelligence Surveillance Act of 1978; and assists Government agencies by providing legal advice on matters of national security law and policy.

**Pardon Attorney** The Office of the Pardon Attorney assists the President in the exercise of his pardon power under the Constitution. Generally, all requests for pardon or other forms of executive clemency, including commutation of sentences, are directed to the Pardon Attorney for investigation and review. The Pardon Attorney prepares the Department's recommendation to the President for final disposition of each application.

For further information, contact the Office of the Pardon Attorney, Department of Justice, Suite 400, 500 First Street NW., Washington, DC 20530. Phone, 202-616-6070. Internet, [www.usdoj.gov/pardon](http://www.usdoj.gov/pardon).

**Solicitor General** The Office of the Solicitor General represents the U.S. Government in cases before the Supreme Court. It decides what cases the Government should ask the Supreme Court to review and what position the Government should take in cases before the Court. It also supervises the preparation of the Government's Supreme Court briefs and other legal documents and the conduct of the oral arguments in the Court. The Solicitor General also decides whether the United

States should appeal in all cases it loses before the lower courts.

For further information, contact the Executive Officer, Office of the Solicitor General, Room 5635, 950 Pennsylvania Avenue NW., RFK Justice Building (Main), Washington, DC 20530-0001.

**U.S. Attorneys** The Executive Office for U.S. Attorneys was created on April 6, 1953, to provide liaison between the Department of Justice in Washington, DC, and the U.S. attorneys. Its mission is to provide general executive assistance to the 94 offices of the U.S. attorneys and to coordinate the relationship between the U.S. attorneys and the organization components of the Department of Justice and other Federal agencies.

For further information, contact the Executive Office for United States Attorneys, Department of Justice, Room 2261, 950 Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202-514-1020. Internet, [www.usdoj.gov/usao/eousa](http://www.usdoj.gov/usao/eousa).

**U.S. Trustee Program** The Program was established by the Bankruptcy Reform Act of 1978 (11 U.S.C. 101 *et seq.*) as a pilot effort in 10 regions encompassing 18 Federal judicial districts to promote the efficiency and protect the integrity of the bankruptcy system by identifying and helping to investigate bankruptcy fraud and abuse. It now operates nationwide except in Alabama and North Carolina. The Executive Office for U.S. Trustees provides day-to-day policy and legal direction, coordination, and control.

For further information, contact the Executive Office for U.S. Trustees, Department of Justice, Suite 8000, 20 Massachusetts Avenue NW., Washington, DC 20530. Phone, 202-307-1391. Internet, [www.usdoj.gov/ust](http://www.usdoj.gov/ust).

## Divisions

### Antitrust Division

The Assistant Attorney General in charge of the Antitrust Division is responsible for promoting and maintaining competitive markets by enforcing the Federal antitrust laws. This involves investigating possible antitrust violations, conducting grand jury proceedings, reviewing proposed mergers and

acquisitions, preparing and trying antitrust cases, prosecuting appeals, and negotiating and enforcing final judgments. The Division prosecutes serious and willful violations of antitrust laws by filing criminal suits that can lead to large fines and jail sentences. Where criminal prosecution is not appropriate, the Division seeks a court order

forbidding future violations of the law and requiring steps by the defendant to remedy the anticompetitive effects of past violations.

The Division also is responsible for acting as an advocate of competition within the Federal Government as well as internationally. This involves formal appearances in Federal administrative agency proceedings, development of legislative initiatives to promote deregulation and eliminate unjustifiable exemptions from the antitrust laws, and participation on executive branch policy task forces and in multilateral international organizations. The Division provides formal advice to other agencies on the competitive implications of proposed transactions requiring Federal approval, such as mergers of financial institutions.

**For further information, contact the FOIA Unit, Antitrust Division, Department of Justice, 325 Seventh Street NW., Washington, DC 20530. Phone, 202-514-2692.**

### Civil Division

The Civil Division represents the United States, its departments and agencies, Members of Congress, Cabinet officers, and other Federal employees. Its litigation reflects the diversity of Government activities involving, for example, the defense of challenges to Presidential actions; national security issues; benefit programs; energy policies; commercial issues such as contract disputes, banking, insurance, patents, fraud, and debt collection; all manner of accident and liability claims; and violations of the immigration and consumer protection laws. The Division confronts significant policy issues, which often rise to constitutional dimensions, in defending and enforcing various Federal programs and actions. Each year, Division attorneys handle thousands of cases that collectively involve billions of dollars in claims and recoveries.

The Division is also assisting the Office of the Special Master in the administration of the September 11th Victim Compensation Fund of 2001. Under legislation passed by Congress and signed into law by President George

W. Bush, the Department of Justice, acting through the Special Master, is responsible for the administration of the fund. The fund provides compensation for economic and noneconomic loss to individuals or relatives of deceased individuals who were killed or physically injured as a result of the terrorist incidents of September 11, 2001.

The Division litigates cases in the following areas:

—Commercial litigation, litigation associated with the Government's diverse financial involvements including all monetary suits involving contracts, express or implied; actions to foreclose on Government mortgages and liens; bankruptcy and insolvency proceedings; suits against guarantors and sureties; actions involving fraud against the Government, including false or fraudulent claims for Federal insurance, loans, subsidies, and other benefits, false or fraudulent claims for payment under Federal contracts, whistleblower suits, and Government corruption; patent, copyright, and trademark cases and suits arising out of construction, procurement, service contracts, and claims associated with contract terminations; claims involving freight rate disputes arising out of the transportation of Government property; claims for just compensation under the fifth amendment; claims for salary or retirement by civilian and military personnel; cases assigned by congressional reference or special legislation; and litigation on behalf of the United States in any foreign court, whether civil or criminal in nature.

—Consumer litigation, including civil and criminal litigation and related matters arising under various consumer protection and public health statutes.

—Federal programs, including constitutional challenges to statutes, suits to overturn Government policies and programs, challenges to the legality of Government decisions, allegations that the President has violated the Constitution or Federal law, suits to enforce regulatory statutes and to remedy or prevent statutory or regulatory violations. The areas of litigation include: suits against the heads of Federal departments and agencies and

other government officials to enjoin official actions, as well as suits for judicial review of administrative decisions, orders, and regulations; suits involving national security, including suits to protect sensitive intelligence sources and materials; suits to prevent interference with Government operations; litigation concerning the constitutionality of Federal laws; and suits raising employment discrimination claims and Government personnel issues.

—Immigration litigation, involving civil litigation under the Immigration and Nationality Act and related laws; district court litigation, removal order review proceedings, habeas corpus review and general advice, and immigration-related appellate matters; cases pertaining to the issuance of visas and passports; and litigation arising under the amnesty and employer sanctions provisions of immigration legislation.

—Torts, including the broad range of tort litigation arising from the operation of the Federal Government, aviation disasters, environmental and occupational disease, and radiation and toxic substance exposure. It defends petitions filed pursuant to the Vaccine Injury Compensation Program and is responsible for administering the Radiation Exposure Compensation Program. It also handles maritime litigation and suits that seek personal monetary judgments against individual officers or employees.

—Appellate, having primary responsibility for the litigation of Civil Division cases in the courts of appeal, and on occasion, State appeal courts. The appellate staff prepares Government briefs and presents oral arguments for the cases. Additionally, the appellate staff works with the Solicitor General's office to prepare documents filed for these cases in the Supreme Court, including briefs on the merits, petitions for certiorari, and jurisdictional statements.

**For further information, contact the Office of the Assistant Attorney General, Civil Division, Department of Justice, Tenth Street and Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202-514-3301.**

## Civil Rights Division

The Civil Rights Division, headed by an Assistant Attorney General, was established in 1957 to secure effective Federal enforcement of civil rights. The Division is the primary institution within the Federal Government responsible for enforcing Federal statutes prohibiting discrimination on the basis of race, sex, disability, religion, and national origin. The Division has responsibilities in the following areas:

—Coordination and review of various civil rights statutes that prohibit discrimination on the basis of race, color, national origin, sex, and religion in programs and activities that receive Federal financial assistance by Federal agencies.

—Criminal cases involving conspiracies to interfere with federally protected rights; deprivation of rights under color of law; the use of force or threat of force to injure or intimidate someone in their enjoyment of specific rights (such as voting, housing, employment, education, public facilities, and accommodations); interference with the free exercise of religious beliefs or damage to religious property; the holding of a worker in a condition of slavery or involuntary servitude; and interference with persons seeking to obtain or provide reproductive services.

—Disability rights cases, involving violations of titles I, II, and III of the Americans with Disabilities Act of 1990 (ADA) and Department of Justice regulations implementing these provisions.

—Educational opportunities litigation, involving violations of title IV of the Civil Rights Act of 1964 and the Equal Educational Opportunities Act of 1974.

—Employment litigation, involving violations of Federal statutes, Executive orders, and regulations prohibiting employment practices that discriminate on the grounds of race, sex, religion, and national origin, as they apply to State and local government employers; and defense of Federal contracting programs that assist minorities and women.

—Housing and civil enforcement of statutes prohibiting discrimination in

housing on the basis of race, color, religion, sex, national origin, disability, and familial status; discrimination in credit transactions; and discrimination in places of public accommodations, such as hotels, restaurants, and places of entertainment.

—Immigration-related unfair employment practices, with the responsibility to investigate and prosecute charges of national origin and citizenship status discrimination in hiring, firing, or recruitment.

—Special litigation protecting the constitutional and statutory rights of persons confined in certain institutions owned or operated by State or local governments, including facilities for individuals with mental and developmental disabilities, nursing homes, prisons, jails, and juvenile detention facilities where a pattern or practice of violations exist; civil enforcement of statutes prohibiting a pattern or practice of conduct by law enforcement agencies that violates Federal law; and protection against a threat of force and physical obstruction that injures, intimidates, or interferes with a person seeking to obtain or provide reproductive health services, or to exercise the first amendment right of religious freedom at a place of worship.

—Voting statutory provisions designed to safeguard the right to vote of racial and language minorities, illiterate persons, individuals with disabilities, overseas citizens, persons who change their residence shortly before a Presidential election, and persons 18 to 20 years of age.

**For further information, contact the Executive Officer, Civil Rights Division, Department of Justice, 950 Pennsylvania Avenue NW., Washington, DC 20035. Phone, 202-514-4224. Internet, [www.usdoj.gov/crt](http://www.usdoj.gov/crt).**

### **Criminal Division**

The Criminal Division develops, enforces, and supervises the application of all Federal criminal laws, except those specifically assigned to other divisions. In addition to its direct litigation responsibilities, the Division formulates and implements criminal enforcement policy and provides advice and

assistance, including representing the United States before the United States Courts of Appeal. The Division engages in and coordinates a wide range of criminal investigations and prosecutions, such as those targeting individuals and organizations that commit domestic and extraterritorial terrorist acts or assist in the financing of those acts, and international and national drug trafficking and money laundering systems or organizations and organized crime groups. The Division also approves or monitors sensitive areas of law enforcement such as participation in the Witness Security Program and the use of electronic surveillance; advises the Attorney General, Congress, the Office of Management and Budget, and the White House on matters of criminal law; provides legal advice, assistance, and training to Federal, State, and local prosecutors and investigative agencies; provides leadership for coordinating international and national law enforcement matters; and provides training and development assistance to foreign criminal justice systems. Areas of responsibility include:

—Asset forfeiture and money laundering, including the prosecution of complex, sensitive, multidistrict and international cases; formulating policy and conducting training in the money laundering and forfeiture areas; developing legislation and regulations; ensuring the uniform application of forfeiture and money laundering statutes; participating in bilateral and multilateral initiatives to develop international forfeiture and money laundering policy and promote international cooperation; adjudicating petitions for remission or mitigation of forfeited assets; distributing forfeited funds and properties to appropriate domestic and foreign law enforcement agencies and community groups within the United States; and ensuring that such agencies comply with proper usage of received funds.

—Child exploitation and obscenity, including providing prosecutorial and forensic assistance to Federal prosecutors and law enforcement agents in investigating and prosecuting violators of Federal criminal statutes relating to the

manufacture, distribution, receipt, or possession, of child pornography; selling, buying, or transporting women and children to engage in sexually explicit conduct; interstate or international travel to sexually abuse children; abusing children on Federal and Indian lands; transporting obscene materials in interstate or foreign commerce; international parental abduction; nonpayment of certain court-ordered child support; and contributing to the development of policy and legislative efforts related to these areas.

—Computer crime and intellectual property, including cyber-attacks on critical information systems, improving domestic and international infrastructure to pursue network criminals most effectively; and initiating and participating in international efforts to combat computer crime.

—Enforcement, overseeing the use of the most sophisticated investigative tools at the Department's disposal; reviewing all Federal electronic surveillance requests and requests to apply for court orders permitting the use of video surveillance; authorizing or denying the entry of applicants into the Federal Witness Security Program (WSP) and coordinating and administering matters relating to all aspects of the WSP among all program components; reviewing requests for witness immunity; transfer of prisoners to and from foreign countries to serve the remainder of their prison sentences; attorney and press subpoenas; applications for S-visa status; and disclosure of grand jury information.

—Fraud, including cases that focus on corporate and securities fraud schemes, financial institution fraud, insurance fraud, fraud involving Government programs such as Medicare, and international criminal activities including the bribery of foreign government officials in violation of the Foreign Corrupt Practices Act.

—Internal security, including cases affecting national security, foreign relations, and the export of military and strategic commodities and technology.

—International affairs, including requests for international extradition and foreign evidence on behalf of Federal,

State, and local prosecutors and investigators, fulfilling foreign requests for fugitives and evidence, and negotiating and implementing law enforcement treaties.

—Narcotics and dangerous drugs, including statutes pertaining to controlled substances; developing and implementing domestic and international narcotics law enforcement policies and programs; developing and administering other cooperative drug enforcement strategies, such as the Bilateral Case Initiative, and projects conducted by the law enforcement and intelligence communities.

—Organized crime and racketeering efforts against traditional groups and emerging groups from Asia and Europe.

—Organized Crime Drug Enforcement Task Forces, combining the resources and expertise of several Federal agencies in cooperation with the Tax Division, U.S. Attorneys Offices, and State and local law enforcement, to identify, disrupt, and dismantle major drug supply and money laundering organizations through coordinated, nationwide investigations targeting the entire infrastructure of these enterprises.

—Overseas prosecutorial development, assistance, and training for prosecutors and judicial personnel in other countries to develop and sustain democratic criminal justice institutions.

—Policy and legislation, developing legislative proposals and reviewing pending legislation affecting the Federal criminal justice system; reviewing and developing proposed changes to the Federal sentencing guidelines and rules; and analyzing crime policy and program issues.

—Public integrity efforts to combat corruption of elected and appointed public officials at all levels of Government.

—Special investigations of individuals who took part in Nazi-sponsored acts of persecution abroad before and during World War II and who subsequently entered or seek to enter the United States illegally and/or fraudulently, and interagency investigation into assets looted from victims of Nazi persecution.



—Terrorism, involving design, implementation, and support of law enforcement efforts, legislative initiatives, policies, and strategies relating to international and domestic terrorism.

—Domestic security, enforcing Federal criminal laws relating to violent crimes, the illegal use of firearms and explosives, and alien smuggling and other immigration-related offenses.

**For further information, contact the Office of the Assistant Attorney General, Criminal Division, Department of Justice, Tenth Street and Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202-514-2601.**

### **Environment and Natural Resources Division**

The Environment and Natural Resources Division is the Nation's environmental lawyer. The Division's responsibilities include enforcing civil and criminal environmental laws that protect America's health and environment. It also defends environmental challenges to Government activities and programs and ensures that environmental laws are implemented in a fair and consistent manner nationwide. It also represents the United States in all matters concerning the protection, use, and development of the Nation's natural resources and public lands, wildlife protection, Indian rights and claims, and the acquisition of Federal property. To carry out this broad mission, the Division litigates in the following areas:

—Environmental crimes, prosecuting individuals and corporate entities violating laws designed to protect the environment.

—Civil environmental enforcement, on behalf of EPA; claims for damages to natural resources filed on behalf of the Departments of the Interior, Commerce, and Agriculture; claims for contribution against private parties for contamination of public land; and recoupment of money spent to clean up certain oil spills on behalf of the U.S. Coast Guard.

—Environmental defense, representing the United States in suits challenging the Government's administration of Federal environmental laws including claims that regulations are too strict or lax, and claims alleging that Federal agencies are

not complying with environmental standards.

—Wildlife and marine resources protection, including prosecution of smugglers and black-market dealers in protected wildlife.

—Use and protection of federally owned public lands and natural resources across a broad spectrum of laws.

—Indian resources protection, including establishing water rights, establishing and protecting hunting and fishing rights, collecting damages for trespass on Indian lands, and establishing reservation boundaries and rights to land.

—Land acquisition for use by the Federal Government for purposes ranging from establishing public parks to building Federal courthouses.

**For further information, contact the Office of the Assistant Attorney General, Environment and Natural Resources Division, Department of Justice, Tenth Street and Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202-514-2701.**

### **Tax Division**

Tax Division ensures the uniform and fair enforcement of Federal tax laws in Federal and State courts. The Division conducts enforcement activities to deter specific taxpayers, as well as the taxpaying public at large, from conduct that deprives the Federal Government of its tax-related revenue. It represents the United States and its officers in all civil and criminal litigation arising under the internal revenue laws, other than proceedings in the United States Tax Court. Tax Division attorneys frequently join with Assistant U.S. Attorneys in prosecuting tax cases. Some criminal tax grand jury investigations and prosecutions are handled solely by Tax Division prosecutors, while others are delegated to Assistant U.S. Attorneys. Division attorneys evaluate requests by the Internal Revenue Service or United States Attorneys to initiate grand jury investigations or prosecutions of tax crimes.

The Division handles a wide array of civil tax litigation including the following:

—Suits to enjoin the promotion of abusive tax shelters and to enjoin activities relating to aiding and abetting the understatement of tax liabilities of others;

—Suits to enforce Internal Revenue Service administrative summonses that seek information essential to determine and collect taxpayers' liabilities, including summonses for records of corporate tax shelters and offshore transactions;

—Suits brought by the United States to set aside fraudulent conveyances and to collect assets held by nominees and alter egos;

—Tax refund suits challenging the Internal Revenue Service's determination of taxpayers' Federal income, employment, excise, and estate liabilities;

—Bankruptcy litigation raising issues of the validity, dischargeability, and priority of Federal tax claims, and the feasibility of reorganization plans;

—Suits brought by taxpayers challenging determinations made in the collection due process proceedings

before the Internal Revenue Service's Office of Appeals; and

—Suits against the United States for damages for the unauthorized disclosure of tax return information or for damages claimed because of alleged injuries caused by Internal Revenue Service employees in the performance of their official duties.

The Division also collects judgments in tax cases. To this end, the Division directs collection efforts and coordinates with, monitors the efforts of, and provides assistance to the various United States Attorneys' offices in collecting outstanding judgments in tax cases.

The Division also works with the Internal Revenue Service, United States Attorneys, and other Government agencies on policy and legislative proposals to enhance tax administration and handling tax cases assigned to those offices.

**For further information, contact the Office of the Assistant Attorney General, Tax Division, Department of Justice, Tenth Street and Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202-514-2901. Internet, [www.usdoj.gov/tax](http://www.usdoj.gov/tax).**

## Bureaus

### Federal Bureau of Investigation

*935 Pennsylvania Avenue NW., Washington, DC 20535. Phone, 202-324-3000. Internet, [www.fbi.gov](http://www.fbi.gov).*

The Federal Bureau of Investigation (FBI) is the principal investigative arm of the United States Department of Justice. It is primarily charged with gathering and reporting facts, locating witnesses, and compiling evidence in cases involving Federal jurisdiction. It also provides law enforcement leadership and assistance to State and international law enforcement agencies.

The Federal Bureau of Investigation was established in 1908 by the Attorney General, who directed that Department of Justice investigations be handled by its own staff. The Bureau is charged with investigating all violations of Federal law

except those that have been assigned by legislative enactment or otherwise to another Federal agency. Its jurisdiction includes a wide range of responsibilities in the national security, criminal, and civil fields. Priority has been assigned to areas such as counterterrorism, counterintelligence, cyber-crimes, internationally and nationally organized crime/drug matters, and financial crimes.

The FBI also offers cooperative services to local, State, and international law enforcement agencies. These services include fingerprint identification, laboratory examination, police training, the Law Enforcement Online communication and information service for use by the law enforcement community, the National Crime

Information Center, and the National Center for the Analysis of Violent Crime.

**For further information, contact the Office of Public and Congressional Affairs, Federal Bureau of Investigation, J. Edgar Hoover FBI Building, 935 Pennsylvania Avenue NW., Washington, DC 20535. Phone, 202-317-2727.**

### **Bureau of Prisons**

*320 First Street NW., Washington, DC 20534. Phone, 202-307-3198. Internet, [www.bop.gov](http://www.bop.gov).*

The mission of the Bureau of Prisons is to protect society by confining offenders in the controlled environments of prisons and community-based facilities that are safe, humane, cost-efficient, and appropriately secure, and that provide work and other self-improvement opportunities to assist offenders in becoming law-abiding citizens. The Bureau has its headquarters, or Central Office, in Washington, DC. The Central Office is divided into nine divisions and the National Institute of Corrections.

The Community Corrections and Detention Division assists in the development and administration of contracts and intergovernmental agreements for the confinement of selected Federal offenders in community-based programs, detention centers, juvenile facilities, State prisons, local jails, and privately operated prisons. The division also coordinates the Bureau's privatization efforts and the transition of the District of Columbia's sentenced felon population to the Bureau. The volunteer management branch promotes and coordinates programs for citizen, inmate, and staff volunteerism in Bureau institutions and local communities.

The Correctional Programs Division develops activities and programs designed to classify inmates appropriately, eliminate inmate idleness, and instill a positive work ethic. Programs include psychology services, religious services, substance abuse treatment, programs for special needs offenders, and case management. The division provides policy direction and daily operational oversight of institution security, emergency preparedness, intelligence gathering, inmate discipline,

inmate sentence computations, receiving and discharge, and inmate transportation, as well as the Bureau's coordination with other countries on treaty transfers and the special security needs of inmates placed in the Federal Witness Protection Program. The division, along with the community corrections and detention division, also ensures the Bureau's compliance with the 1997 law that mandates the transfer of sentenced felons from the District of Columbia Department of Corrections into Federal custody.

The Industries, Education, and Vocational Training Division has managerial oversight of the Bureau's education, recreation, and vocational training programs. It also oversees the Federal Prison Industries, or UNICOR (UNICOR), which is a wholly owned Government corporation that provides employment and training opportunities for inmates confined in Federal correctional facilities.

The National Institute of Corrections (NIC) provides technical assistance, training, and information to State and local corrections agencies throughout the country. It also provides research assistance and documents through the NIC Information Center. NIC provides a variety of training services to State and local correctional personnel and to Bureau employees at its academy in Longmont, Colorado.

**For further information, contact the Office of Public Affairs, Bureau of Prisons, 320 First Street NW., Washington, DC 20534. Phone, 202-307-3198.**

### **United States Marshals Service**

*Washington, DC 20530. Phone, 202-307-9000*

The United States Marshals Service is the Nation's oldest Federal law enforcement agency, having served as a vital link between the executive and judicial branches of the Government since 1789. The Marshals Service performs tasks that are essential to the operation of virtually every aspect of the Federal justice system. The Service has these responsibilities:

- providing support and protection for the Federal courts, including security for 800 judicial facilities and nearly 2,000 judges and magistrates, as well as countless other trial participants such as jurors and attorneys;
- apprehending the majority of Federal fugitives;
- operating the Federal Witness Security Program and ensuring the safety of endangered Government witnesses;
- maintaining custody of and transporting thousands of Federal prisoners annually;
- executing court orders and arrest warrants;
- managing and selling seized property forfeited to the Government by drug traffickers and other criminals and assisting the Justice Department's asset forfeiture program;
- responding to emergency circumstances, including civil disturbances, terrorist incidents, and other crisis situations through its Special Operations Group, and restoring order in riot and mob-violence situations; and
- operating the U.S. Marshals Service Training Academy.

For further information, contact the Office of Public Affairs, U.S. Marshals Service, Department of Justice, Washington, DC 20530. Phone, 202-307-9065. Internet, [www.usmarshals.gov](http://www.usmarshals.gov).

### **United States National Central Bureau–International Criminal Police Organization**

*Washington, DC 20530. Phone, 202-616-9000. Fax, 202-616-8400.*

The U.S. National Central Bureau (USNCB) is the United States' representative to INTERPOL, the International Criminal Police Organization. Also known as INTERPOL-Washington, the USNCB provides an essential communications link between the U.S. police community and their counterparts in the foreign member countries. The USNCB also serves as the United States' point of contact for the European Police Office (EUROPOL), the European Union's law enforcement organization.

INTERPOL is an association of 181 countries dedicated to promoting mutual

assistance among law enforcement authorities in the prevention and suppression of international crime. With no police force of its own, INTERPOL has no powers of arrest or search and seizure and therefore relies on the law enforcement authorities of its member countries. Each member country is required to have a national central bureau, such as the USNCB, to act as the primary point of contact for police matters. INTERPOL serves as a channel of communication for its member countries to cooperate in the investigation and prosecution of crime, provides a forum for discussions, working group meetings, and symposia to enable police to focus on specific areas of criminal activity affecting their countries, and issues and maintains information on crime, fugitives, missing persons, and humanitarian concerns, which are supplied by and can be used as a source by its member countries.

The USNCB is staffed by a permanent staff and detailed special agents from numerous Federal law enforcement agencies. The USNCB is organized into the Terrorism and Violent Crimes Division, the Economic Crimes Division, the Drug Division, the Fugitive Division, the Investigative Support Division, the Administrative Services Division, and the Office of the General Counsel. Finally, the State and Local Liaison Division (SLLD) services the U.S. INTERPOL liaison offices. SLLD provides the primary means for U.S. enforcement authorities to communicate with foreign police and pursue international investigations. International leads developed in criminal investigations being conducted by a State or local police entity can be pursued through their liaison office, and criminal investigative requests from abroad are funneled through the relevant State liaison office for action by the appropriate State or local agency.

The USNCB has three sub-bureaus which serve to more effectively address the law enforcement needs of U.S. territories. The sub-bureaus are located

in Puerto Rico, American Samoa, and the U.S. Virgin Islands.

**For further information, contact the U.S. National Central Bureau–INTERPOL, Department of Justice, Washington, DC 20530. Phone, 202–616–9000.**

### **Drug Enforcement Administration**

*600–700 Army Navy Drive, Arlington, VA 22202. Phone, 202–307–1000. FTS, 367–1000*

The Drug Enforcement Administration (DEA) is the lead Federal agency in enforcing narcotics and controlled substances laws and regulations. It was created in July 1973, by Reorganization Plan No. 2 of 1973 (5 U.S.C. app.).

The Administration enforces the provisions of the controlled substances and chemical diversion and trafficking laws and regulations of the United States, and operates on a worldwide basis. It presents cases to the criminal and civil justice systems of the United States—or any other competent jurisdiction—on those significant organizations and their members involved in cultivation, production, smuggling, distribution, or diversion of controlled substances appearing in or destined for illegal traffic in the United States. DEA immobilizes these organizations by arresting their members, confiscating their drugs, and seizing their assets; and creates, manages, and supports enforcement-related programs—domestically and internationally—aimed at reducing the availability of and demand for controlled substances.

The Administration's responsibilities include:

- investigation of major narcotic violators who operate at interstate and international levels;
- seizure and forfeiture of assets derived from, traceable to, or intended to be used for illicit drug trafficking;
- enforcement of regulations governing the legal manufacture, distribution, and dispensing of controlled substances;
- management of a national narcotics intelligence system;
- coordination with Federal, State, and local law enforcement authorities

and cooperation with counterpart agencies abroad; and

—training, scientific research, and information exchange in support of drug traffic prevention and control.

The Administration maintains liaison with the United Nations, INTERPOL, and other organizations on matters relating to international narcotics control programs. It has offices throughout the United States and in 56 foreign countries.

**For further information, contact the Public Affairs Section, Drug Enforcement Administration, Department of Justice, Washington, DC 20537. Phone, 202–307–7977.**

### **Office of Justice Programs**

*810 Seventh Street NW., Washington, DC 20531. Phone, 202–307–0703*

The Office of Justice Programs (OJP) was established by the Justice Assistance Act of 1984 and reauthorized in 1994 to provide Federal leadership, coordination, and assistance needed to make the Nation's justice system more efficient and effective in preventing and controlling crime. OJP is responsible for collecting statistical data and conducting analyses; identifying emerging criminal justice issues; developing and testing promising approaches to address these issues; evaluating program results, and disseminating these findings and other information to State and local governments.

The Office is comprised of the following bureaus and offices:

—The Bureau of Justice Assistance provides funding, training, and technical assistance to State and local governments to combat violent and drug-related crime and help improve the criminal justice system.

—The Bureau of Justice Statistics is responsible for collecting and analyzing data on crime, criminal offenders, crime victims, and the operations of justice systems at all levels of government.

—The National Institute of Justice sponsors research and development programs, conducts demonstrations of innovative approaches to improve criminal justice, and develops new criminal justice technologies.

—The Office of Juvenile Justice and Delinquency Prevention provides grants and contracts to States to help them improve their juvenile justice systems and sponsors innovative research, demonstration, evaluation, statistics, replication, technical assistance, and training programs to help improve the Nation's understanding of and response to juvenile violence and delinquency.

—The Office for Victims of Crime administers victim compensation and assistance grant programs and provides funding, training, and technical assistance to victim service organizations, criminal justice agencies, and other professionals to improve the Nation's response to crime victims.

—The Violence Against Women Office coordinates legislative and other initiatives relating to violence against women and administers grant programs to help prevent, detect, and stop violence against women, including domestic violence, sexual assault, and stalking.

—The Drug Courts Program Office supports the development, implementation, and improvement of drug courts through technical assistance and training and grants to State, local, or tribal governments and courts.

—The Corrections Program Office provides financial and technical assistance to State and local governments to implement corrections-related programs including correctional facility construction and corrections-based drug treatment programs.

—The Executive Office for Weed and Seed helps communities build stronger, safer neighborhoods by implementing the weed and seed strategy, a community-based, multidisciplinary approach to combating crime.

—The Office for State and Local Domestic Preparedness Support is responsible for enhancing the capacity of State and local jurisdictions to prepare for and respond to incidents of domestic terrorism involving chemical and biological agents, radiological and explosive devices, and other weapons of mass destruction.

—The Office of the Police Corps and Law Enforcement Education provides college educational assistance to students who commit to public service in law enforcement, and scholarships with no service commitment to dependents of law enforcement officers who died in the line of duty.

**For further information, contact the Department of Justice Response Center. Phone, 800-421-6770. Internet, [www.ojp.usdoj.gov](http://www.ojp.usdoj.gov). E-mail, [askojp@ojp.usdoj.gov](mailto:askojp@ojp.usdoj.gov).**

### **Bureau of Alcohol, Tobacco, Firearms and Explosives**

*650 Massachusetts Avenue NW., Washington, DC 20226. Phone, 202-927-8500*

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is a law enforcement agency within the Department of Justice. ATF, formerly known as the Bureau of Alcohol, Tobacco, and Firearms, was initially established by Department of Treasury Order No. 221, effective July 1, 1972, which transferred the functions, powers, and duties arising under laws relating to alcohol, tobacco, firearms, and explosives from the Internal Revenue Service to ATF. The Homeland Security Act of 2002 (116 Stat. 2274; 6 U.S.C. 531) transferred certain functions and authorities of ATF to the Department of Justice and established it under its current name.

ATF's unique responsibilities include protecting the public and reducing violent crime. It enforces the Federal laws and regulations relating to alcohol and tobacco diversion, firearms, explosives, and arson by working directly and in cooperation with others to accomplish the following:

—suppressing and preventing crime and violence through enforcement, regulation, and community outreach;

—providing fair and effective industry regulation;

—supporting and assisting Federal, State, local, and international law enforcement; and

—providing innovative training programs in support of criminal and regulatory enforcement functions.

For further information, contact the Office of Public Affairs, Bureau of Alcohol, Tobacco, Firearms and Explosives. Phone, 202-927-8500. Internet, [www.atf.gov](http://www.atf.gov).

## Boards

### Executive Office for Immigration Review

Falls Church, VA 22041. Phone, 703-305-0289. Internet, [www.usdoj.gov/eoir](http://www.usdoj.gov/eoir).

The Executive Office for Immigration Review is charged with adjudicating matters brought under various immigration statutes to its three administrative tribunals: the Board of Immigration Appeals, the Office of the Chief Immigration Judge, and the Office of the Chief Administrative Hearing Officer.

The Board of Immigration Appeals has nationwide jurisdiction to hear appeals from certain decisions made by immigration judges and by district directors of the Department of Homeland Security (DHS). In addition, the Board is responsible for hearing appeals involving disciplinary actions against attorneys and representatives before DHS and the Board.

Decisions of the Board are binding on all DHS officers and immigration judges unless modified or overruled by the Attorney General or a Federal court. All Board decisions are subject to judicial review in the Federal courts. The majority of appeals reaching the Board involve orders of removal and applications for relief from removal. Other cases before the Board include the removal of aliens applying for admission to the United States, petitions to classify the status of alien relatives for the issuance of preference immigrant visas, fines imposed upon carriers for the violation of the immigration laws, and motions for reopening and reconsideration of decisions previously rendered.

The Office of the Chief Immigration Judge provides overall direction for more than 220 immigration judges located in 52 immigration courts throughout the

Nation. Immigration judges are responsible for conducting formal administrative proceedings and act independently in their decisionmaking capacity. Their decisions are administratively final, unless appealed or certified to the Board.

In removal proceedings, an immigration judge determines whether an individual from a foreign country should be admitted or allowed to stay in the United States or be removed. Judges are located throughout the United States, and each judge has jurisdiction to consider various forms of relief available under the law, including applications for asylum.

The Office of the Chief Administrative Hearing Officer is responsible for the general supervision and management of administrative law judges who preside at hearings which are mandated by provisions of immigration law concerning allegations of unlawful employment of aliens, unfair immigration-related employment practices, and immigration document fraud.

For further information, contact the Office of Public Affairs, Executive Office for Immigration Review, Department of Justice, Falls Church, VA 22041. Phone, 703-305-0289. Internet, [www.usdoj.gov/eoir](http://www.usdoj.gov/eoir).

### United States Parole Commission

5550 Friendship Boulevard, Chevy Chase, MD 20815. Phone, 301-492-5990

The Parole Commission has sole authority to grant, modify, or revoke paroles of eligible U.S. prisoners serving sentences of more than 1 year, including military prisoners and D.C. Code prisoners housed in Federal institutions. It is responsible for the supervision of parolees and prisoners released upon the expiration of their sentences with allowances for statutory good time, and

the determination of supervisory conditions and terms. Probation officers supervise parolees and mandatory releases under the direction of the Commission.

The Commission determines whether or not persons convicted of certain crimes may serve as officials in the field of organized labor or in labor-oriented management positions; determines whether or not such persons may provide services to or be employed by employment benefit plans; and sets release dates for U.S. citizens who are returned to the United States to serve foreign criminal sentences.

**For further information, contact the Office of the Chairman, United States Parole Commission, Department of Justice, 5550 Friendship Boulevard, Chevy Chase, MD 20815. Phone, 301-492-5990. Internet, [www.usdoj.gov/uspc/parole.htm](http://www.usdoj.gov/uspc/parole.htm).**

### **Office of Community Oriented Policing Services**

The Office of Community Oriented Policing Services (COPS) was established to assist law enforcement agencies in enhancing public safety through the implementation of community policing strategies. COPS does so by providing training to enhance law enforcement officers' problem-solving and community interaction skills; encouraging law enforcement and community members to develop initiatives to prevent crime; substantially increasing the number of law enforcement officers directly interacting with the community; and supporting the development of new technologies to shift law enforcement's focus to preventing crime and disorder within their communities.

The COPS Office includes the following program divisions:

- The grants administration division is responsible for developing and designing new programs to provide resources for the hiring of new officers and to further the adoption and implementation of community policing, reviewing grant applications, and assisting grantees in the implementation of their grants.

- The grants monitoring division is responsible for tracking grantees' compliance with the conditions of their grants. The Division conducts site visits

and reviews grantee files to ensure that COPS funds are properly used to hire officers and implement community policing. The Division also provides onsite technical assistance to grantees, office-based grant reviews, alleged noncompliance reviews, audit resolution, and collects and disseminates examples of successful community policing strategies.

- The training and technical assistance division is responsible for coordinating the provision of training and technical assistance to advance the adoption, implementation, and sustaining of community policing in the thousands of communities served by the COPS Office.

- The compliance division is responsible for the monitoring and coordination of the Office of Inspector General (OIG) audits and independent audits required by the Single Audit Act and serves as the liaison between grantees and auditors in the conduct and resolution of OIG audits.

**For further information, contact the Office of Community Oriented Policing Services (COPS), Department of Justice, 1100 Vermont Avenue NW., Washington, DC 20530. Phone, 202-514-2058. Internet, [www.cops.usdoj.gov](http://www.cops.usdoj.gov).**

### **Foreign Claims Settlement Commission of the United States**

The Foreign Claims Settlement Commission of the United States is a quasi-judicial, independent agency within the Department of Justice which adjudicates claims of U.S. nationals against foreign governments, either under specific jurisdiction conferred by Congress or pursuant to international claims settlement agreements. The decisions of the Commission are final and are not reviewable under any standard by any court or other authority. Funds for payment of the Commission's awards are derived from congressional appropriations, international claims settlements, or the liquidation of foreign assets in the United States by the Departments of Justice and the Treasury.

The Commission also has authority to receive, determine the validity and amount, and provide for the payment of claims by members of the U.S. armed



services and civilians held as prisoners of war or interned by a hostile force in Southeast Asia during the Vietnam conflict, or by the survivors of such service members and civilians.

The Commission is also responsible for maintaining records and responding to inquiries related to the various claims programs it has conducted against the Governments of Albania, Bulgaria, China, Cuba, Czechoslovakia, Egypt,

Ethiopia, the Federal Republic of Germany, the German Democratic Republic, Hungary, Iran, Italy, Panama, Poland, Romania, the Soviet Union, Vietnam, and Yugoslavia, as well as those authorized under the War Claims Act of 1948 and other statutes.

**For further information, contact the Office of the Chairman, Foreign Claims Settlement Commission of the United States, Department of Justice, Suite 6002, 600 E Street NW., Washington, DC 20579. Phone, 202-616-6975. Fax, 202-616-6993.**

## Sources of Information

### **Controlled Substances Act Registration**

Information about registration under the Controlled Substances Act may be obtained from the Registration Section of the Drug Enforcement Administration, P.O. Box 28083, Central Station, Washington, DC 20038. Phone, 202-307-7255.

**Disability-Related Matters** Contact the Civil Rights Division's ADA Hotline. Phone, 800-514-0301. TDD, 800-514-0383. Internet, [www.usdoj.gov/crt/ada/adahom1.htm](http://www.usdoj.gov/crt/ada/adahom1.htm).

**Drugs and Crime Clearinghouse** Phone, 800-666-3332 (toll free).

**Electronic Access** Information concerning Department of Justice programs and activities is available electronically through the Internet, at [www.usdoj.gov](http://www.usdoj.gov).

The NCJRS Electronic Bulletin Board may be accessed by calling 301-738-8895 (modem).

**Employment** The Department maintains an agencywide job line. Phone, 202-514-3397.

Attorneys' applications: Director, Office of Attorney Personnel Management, Department of Justice, Room 6150, Tenth Street and Constitution Avenue NW., Washington, DC 20530. Phone, 202-514-1432. Assistant U.S. attorney applicants should apply to individual U.S. attorneys.

United States Marshals Service: Field Staffing Branch, United States Marshals Service, Department of Justice, 600

Army Navy Drive, Arlington, VA 22202-4210.

Federal Bureau of Investigation: Director, Washington, DC 20535, or any of the field offices or resident agencies whose addresses are listed in the front of most local telephone directories.

Drug Enforcement Administration: regional offices, laboratories, or Washington Headquarters Office of Personnel.

Bureau of Prisons: Central Office, 320 First Street NW., Washington, DC 20534 (phone, 202-307-3082); or any regional or field office.

Office of Justice Programs: 633 Indiana Avenue NW., Washington, DC 20531. Phone, 202-307-0730.

United States Trustee Program, Room 770, 901 E Street NW., Washington, DC 20530. Phone, 202-616-1000.

Foreign Claims Settlement Commission: Attorneys: Office of the Chief Counsel, Suite 6002, 600 E Street NW., Washington, DC 20579 (phone, 202-616-6975); Other: Administrative Officer, same address and phone.

**Housing Discrimination Matters** Contact the Civil Rights Division's Housing and Civil Enforcement Section. Phone, 800-896-7743.

**Immigration-Related Employment Matters** The Civil Rights Division maintains a worker hotline. Phone, 800-255-7688. TDD, 800-237-2515. It also offers information for employers. Phone, 800-255-8155. TDD, 800-362-2735.

**Publications and Films** The *FBI Law Enforcement Bulletin* and *Uniform Crime*

*Reports—Crime in the United States* are available from the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

*The Annual Report of the Attorney General of the United States* is published each year by the Department of Justice, Washington, DC 20530.

Textbooks on citizenship consisting of teachers manuals and student textbooks at various reading levels are distributed free to public schools for applicants for citizenship and are on sale to all others from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Public schools or organizations under the supervision of public schools which are entitled to free textbooks should make their requests to the appropriate Immigration and Naturalization Service Regional Office. For general information, call 202-514-3946.

*The Freedom of Information Act Guide and Privacy Act Overview* and the *Freedom of Information Case List*, both published annually, are available from the Superintendent of Documents, Government Printing Office, Washington, DC 20530.

*FOIA Update* (Stock No. 727-002-00000-6), published quarterly, is available free of charge to FOIA offices and other interested offices Governmentwide. This publication is also available from the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

*Guidelines for Effective Human Relations Commissions, Annual Report of the Community Relations Service, Community Relations Service Brochure, CRS Hotline Brochure, Police Use of Deadly Force: A Conciliation Handbook for Citizens and Police, Principles of Good Policing: Avoiding Violence Between Police and Citizens, Resolving Racial Conflict: A Guide for Municipalities, and Viewpoints and Guidelines on Court-Appointed Citizens Monitoring Commissions in School Desegregation* are available upon request from the Public Information Office, Community Relations Service, Department of Justice, Washington, DC 20530.

A limited number of drug educational films are available, free of charge, to civic, educational, private, and religious groups.

A limited selection of pamphlets and brochures is available. The most widely requested publication is *Drugs of Abuse*, an identification manual intended for professional use. Single copies are free.

Copies of the Foreign Claims Settlement Commission's semiannual (through December 1966) and annual (from January 1967) reports to the Congress concerning its activities are available at the Commission in limited quantities.

Copies of the *Program Plan* and other Office of Justice Programs publications and documents are available by calling the National Criminal Justice Reference Service (phone, 303-251-5500 or 800-851-3420 (toll free); Internet, [www.ncjrs.org](http://www.ncjrs.org)). Some documents are also available from the Office's Web site, (Internet, [www.ojp.usdoj.gov](http://www.ojp.usdoj.gov)).

**Reading Rooms** Located in Washington, DC, at the following locations:

Department of Justice, Room 6505, Tenth Street and Constitution Avenue NW., Washington, DC 20530. Phone, 202-514-3775.

Bureau of Prisons, 320 First Street NW., 20534. Phone, 202-307-3029.

Foreign Claims Settlement Commission, 600 E Street NW., 20579. Phone, 202-616-6975.

U.S. Parole Commission, 5550 Friendship Boulevard, Chevy Chase, MD 20815. Phone, 301-492-5959.

Board of Immigration Appeals, Suite 2400, 5107 Leesburg Pike, Falls Church, VA 22041. Phone, 703-305-0168.

National Institute of Justice, 9th Floor, 633 Indiana Avenue NW., Washington, DC 20531 (phone, 202-307-5883).

#### **Redress for Wartime Relocation/**

**Internment** Contact the Civil Rights Division's Office of Redress Administration. Helpline phone, 202-219-6900. TDD, 202-219-4710. Internet, [www.usdoj.gov](http://www.usdoj.gov).

**Small Business Activities** Contract information for small businesses can be obtained from the Office of Small and Disadvantaged Business Utilization, Department of Justice, Tenth Street and Pennsylvania Avenue NW., Washington, DC 20530. Phone, 202-616-0521.

For further information concerning the Department of Justice, contact the Office of Public Affairs, Department of Justice, Tenth Street and Constitution Avenue NW., Washington, DC 20530. Phone, 202-514-2007. TDD, 202-786-5731. Internet, [www.usdoj.gov](http://www.usdoj.gov).